**Office of International Cooperation, Hefei, Anhui 230026, People’s Republic of China**

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# DISPATCH LETTER

At the invitation of XXX（邀请单位）, Prof. Li Xiaohua with University of Science and Technology of China (USTC）is to leave for Czech on 6th August 2019, to attend ╳╳╳╳╳. He will stay there for about 8 days. Our University will bear all the expenses including his round-trip air tickets, boarding & lodging and transportation and health insurance in Czech. He will return to duty from abroad on time.

**DATE OF PASSPORT COMPANY**

**NAME SEX BIRTH NUMBER NAME OCCUPATION**

**Li Xiaohua, Male, 1972.11.13, P00716321 USTC, Professor**

Director for Visiting-abroad Affairs：李领

University of Science and Technology of China

July. 25, 2019