**Office of International Cooperation, Hefei, Anhui 230026, People’s Republic of China**

**Phone:86-551-63600571, Fax:86-551-63632579, Email:abroad@ustc.edu.cn**

# DISPATCH LETTER

At the invitation of XX University/XX Conference, Professor Zhang San will visit XXX, Tel Aviv, Israel during the period 3-16 February 2019. He will stay there for about 14 days. Our University will cover his international round-trip air tickets, accommodation insurance and other costs in Israel . He will return to duty from abroad on time.

Zhang San, Male, Born on May 22ed, 1950, Professor

University of Science and Technology of China

Apr. 28, 2019